



## LANDSCAPE CERTIFICATE OF COMPLETION CHECKLIST

COUNTY LANDSCAPE ARCHITECT

The Landscape Certificate of Completion must be submitted to the County Landscape Architect and approved before the project site can receive approval for occupancy.

### Initial

### General Requirements

- \_\_\_\_\_ Two copies of the completed and signed Landscape Certificate of Completion form
- \_\_\_\_\_ Two copies of the Irrigation Schedule
- \_\_\_\_\_ Two copies of the Landscape and Irrigation Maintenance schedule
- \_\_\_\_\_ Two copies of the Soil Management Report, if not previously submitted

### Landscape Certificate of Completion

- \_\_\_\_\_ Completed and signed form certifying that the installed landscaping and irrigation system conform to the approved plans and the requirements of the County's Water Conservation in Landscaping Ordinance.
- \_\_\_\_\_ Signed acknowledgment by property owner of ongoing responsibility to maintain the landscape and irrigation system in compliance with approved plans.

### Irrigation Schedule

- \_\_\_\_\_ Description of irrigation system and name of responsible party.
- \_\_\_\_\_ Schedule of irrigation events and parameters used for setting the system controller per Section 86.723. No overhead irrigation allowed between 10:00 a.m. and 8:00 p.m.
- \_\_\_\_\_ Irrigation schedules for plant establishment period, established landscaping, temporarily irrigated areas, and different seasons during the year.

### Landscape and Irrigation Maintenance Schedule

- \_\_\_\_\_ Maintenance schedule is designed to ensure continuing compliance with the maximum applied water allowance authorized by the County.
- \_\_\_\_\_ Schedule of irrigation system inspection and repair and name of responsible party.
- \_\_\_\_\_ Schedule of landscape maintenance including pruning, feeding, weeding and mowing as well as removal of dead and dying plants. Name of responsible party.
- \_\_\_\_\_ Schedule to replenish mulch.





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\_\_\_\_\_ Schedule of inspection and eradication of invasive species in transitional areas.

\_\_\_\_\_ Instructions to replace broken irrigation components with the same or equivalent parts and to maintain an average irrigation efficiency factor of at least 0.71.

\_\_\_\_\_ Instructions to replace a removed plant with a plant that is classified within the same hydrozone.

### Soil Management Report

\_\_\_\_\_ Was a grading permit required for the project? (If not, skip this section.)

\_\_\_\_\_ Soil analysis of the landscaped areas with information on the soil texture, soil infiltration rate, pH, total soluble salts, sodium, and percent of organic matter.

\_\_\_\_\_ Recommendations for improving the soil to efficiently utilize irrigation to sustain the health of landscape plantings.

***Random audits may be conducted by the County to verify conformance, and corrections may be required if needed.***

As a landscape professional licensed by the State of California, I hereby acknowledge that the preceding items initialed by me are being provided to the County. Upon approval, I will provide copies to the property owner. I understand that the County may verify compliance.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone No.

\_\_\_\_\_  
License No.

\_\_\_\_\_  
Renewal Date

For additional information, please contact:

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